



## Astellas Grant Management System Notice Regarding Fellowship and Residency Support Requests

Astellas recognizes the importance of encouraging the training and development of fellows, residents, and other healthcare professional (HCP) trainees who have the potential to contribute to our understanding of medicine and improve patient care.

Please adhere to the guidelines below when submitting a request for fellowship (clinical or research) and residency training programs. These guidelines are in addition to, rather than in place of, the current guidelines for all independent medical education grant requests. All requests must be submitted online through the Astellas Grant Management System ([www.astellasgrants.com](http://www.astellasgrants.com))

<b>Eligible Organizations</b>	National-level professional medical associations with established fellowship (clinical or research) or residency award programs
<b>Submission Requirements</b>	<ol style="list-style-type: none"><li>1. At the completion of your online application, please upload a <u>signed letter of request</u> from the appropriate representative of the professional medical association or society (e.g., Executive Director, Director of Education), on organization letterhead,</li><li>2. In addition, please upload detailed information regarding the fellowship (clinical or research) or residency award program including:<ol style="list-style-type: none"><li>i. A description of each award category, including award amount and number of award(s) available</li><li>ii. An explanation of how each award category will facilitate training in the basic skills and specialized research methods needed to become an independent investigator and/or expert clinician</li><li>iii. An overview of the professional medical association's (or society's) application process for fellowship or residency awards, including: eligibility criteria, submission requirements, and application deadline for each award category</li><li>iv. An overview of the award review and candidate selection process, including: timelines, reviewer selection, review/selection criteria, funding guidelines, plan for addressing potential conflicts of interest, and plan for announcing and/or presenting award(s)</li><li>v. A listing of award terms, conditions, and disbursement of funds, including plans for ensuring diversity with regards to academic and medical institutions supported through awards</li><li>vi. A report of past award program achievements, such as: (1) year that the current program was established at the professional medical association or society, (2) names of previous residency or fellowship award recipients and current affiliations, (3) percentage of previous trainees currently in research, clinical practice, and faculty positions, (4) accomplishments of previous trainees such as publications and presentations at major scientific meetings</li><li>vii. Other current and pending sources of funding for the award program</li></ol></li></ol>
<b>Application Deadline</b>	November 1, 2014
<b>Awards Announced</b>	Early 2015

**Please be advised that this notice is for informational purposes only.  
Adherence to these guidelines does not automatically guarantee support of a proposal.**

**If you have questions about the grant submission process, please contact the Astellas Grant Office at (866) 521-AGMS (2467) or [grants@astellas.com](mailto:grants@astellas.com).**