

## Checklist of Materials Needed for Outcomes Submission

Area	Required Documentation/Data
Level 1 Outcomes: Participation	Number of CME/CE certificates issued
	Percentage of attendees practicing in the United States
	Average years in practice of primary target specialty
	Average number of patients seen per week
Level 2 Outcomes: Satisfaction	Did the content support the identified learning objectives?
	Was the design of the program effective for the content conveyed?
	Was the content free of commercial bias?
	Was the content relevant to the participants' practice?
	What is the impact on this activity on my practice
	Was the faculty/speaker effective?
Level 3 Outcomes: Knowledge	Was this level of outcome achieved?
	Was a pre/post knowledge test included in this activity?
	If yes, please enter the number of pre-test responses
	What was the average pre-test score?
	Enter the standard deviation for the pre-test responses
	Enter the number of post-test responses
	What was the average number of post-test responses?
	Enter the standard deviation for the post-test responses
	Was a post/control (participant/no-participant) knowledge test included in this activity?
	If yes, enter the number of post-participant test responses?
	What was the average post-participant test score?
	Enter the standard deviation for the post-participant test responses
	Enter the number of control (non-participant) test responses
	What was the average control (non-participant) test score?
	Enter the standard deviation for the control (non-participant) responses
Full knowledge outcomes report	
Level 4 Outcomes: Competence	Verify that this level of outcomes was achieved
	Number of Responses, Scale Type, Scale Points, and Number of participants responding positively to this question: "I expect my management strategies to change based on what I learned in this activity?"
	Number of Responses, Scale Type, Scale Points, and Number of participants responding positively to this question: "I plan to make changes to my practice based on this activity."
	Upload full report of intent to change data

Level 5 Outcomes: Performance	Verify that this level of outcomes was achieved
	Verify that a pre/post case-based survey was used to assess performance
	Enter the number of pre-test responses
	What is the average pre-test score?
	Enter the standard deviation for pre-test responses
	Enter the number of post-test responses
	Enter the average post-test score
	Enter the standard deviation for the post-test responses
	Was a post/control (participant/non-participant) case-based survey used to assess performance?
	If yes, enter the number of post participant test responses
	What was the average post participant test score?
	Enter the standard deviation for the post participant test responses
	Enter the number of control (non-participant) test score
	Enter the standard deviation for the control (non-participant) test responses
	Was a chart audit performed to assess this performance?
	If yes, what performance measures were associated with the chart audit?
	Was a self report of performance change utilized?
	If yes, how was this data captured?
Upload full report of performance level outcomes data	
Level 6 Outcomes: Patient Health	Verify this outcomes level was achieved
	Was a chart audit performed?
	Was a patient survey performed?
	Was a registry data used?
	What were the key patient metrics measured?
	Upload full report of performance level outcomes data